

Post-EAFP council meeting minutes
Meeting between the EAFP publication Officer and Webmaster
Vienna, Austria, April 9th2016

Attendees:

Dr Bartolomeo Gorgoglione (Web Master& EAFP-Facebook Administrator) - BG
Dr Sean Monaghan (Publications-Officer) - SM

Publishing presented work from workshop/meeting organisers

- SM and BG discussed about approaching workshops and meetings worth advertising on the website and EAFP-Facebook, some of them are advertised upon request by the organisers.
- Selected works, including summaries, abstracts and posters, could be published via the EAFP-Facebook by BG, a smaller selection of material proceeding from relevant meetings could be published on the Bulletin by SM.
- Examples of upcoming relevant events include the (Zebra) Fish Immunology workshop in Wageningen or the Fish Immunology or Epidemiology conference.
 - Winning posters could be published as a note for the EAFP bulletin ?
 - Possibility of keynote speakers publishing a review in the bulletin ?
- SM will approach organisers of the forthcoming UK and Irish branch EAFP meeting as well as the German, Austrian and Swiss branch meeting, about the possibility of publishing work presented

Press-release for every new paper published on the EAFP Bulletin

- BG introduced the Press-release to SM, as already done during a discussion with the EAFP President in Madrid.
- Following the publication of a new Bulletin issue, each paper should be individually promoted exclusively on the EAFP- Facebook with a designed press release.
- Press-release will have to be a short summary provided by the authors (not the abstract, max number of words to be defined), in an easy-to-read and not strictly scientific language. Even alternative styles could be accepted, e.g. Interview to the author.
- Press release guideline will be defined by SM and added in a designed session box of the website.
- A maximum of 1 image could be attached, not necessarily from the paper content (or even an entirely new one).
- 1 press release will be published every week following the Bulletin publication.
- The aim will be to increase Bulletin's papers visibility and promote reading.
- Divulcation via Facebook will attract posts sharing and even the attention to other press agency/websites.
- SM and BG approved the Press Release promotion. Guidelines will be drafted by SM and submitted to the Council for approval.

Testing "Scholastica" publishing software

- SM invited BG to contribute for testing publication software to provide feedback for its acceptance, as it will be decided during the next EAFP council.
- The software will definitively improve the current publication system, based on manual submission / communication between authors and editor.
- The software will be tested in a small group, circulating sample papers / peer reviews / feedbacks between SM-BG-Ivona.
- This software will allow keeping a fully traceable publication process, and its costs will be fully supported by the EAFP.
- SM will arrange a date for demonstration with Scholastica, Ivona and BG

- SM will assess the running costs of Scholastica and provide Klaus with an estimated monthly/annual fee

Tools to increase the visibility for the EAFP bulletin papers

- EAFP Bulletin papers currently have low visibility due to the old-fashioned way of publication, still exclusively based on printing and manual distribution, of either printed or PDF copies (most of them scanned copies). This results in low citation rates, a low impact factor and thus to a decreasing interest and number of submissions.
- BG and SM agreed a major issue is the two-years embargo period, further contributing to slowing down papers distribution and visibility. Although, either BG and SM recognised it as worth keeping memberships, however, this also means that the impact factor and viewership of the bulletin is hampered by minimised exposure
- Archived papers are currently not searchable using key word research, e.g. in Google or PubMed. Publication processes are not easily traceable (based on SM's manual check of emails communication).
- BG stressed the point that every article published on the Bulletin must have a DOI, thus the online version of the Bulletin should be created. Currently the Bulletin has only an ISSN referring to the printed version. SM will check how to undertake this process to set up a further ISSN and DOI for each paper published. BG and SM will further discuss about those innovations by email upon adequate info research.

New webpage for accepted/in press papers

- BG proposed to create accession to be constantly updated upon acceptance of every new paper. Thus communication between SM and BG will be instrumental to make this work.
- The page will be a list with the most recent papers.
- For each paper will be provided the title, authors' list, and the abstract could be added when still provisional (accepted) or once definitive (in press).
- SM will decide for how long papers will be listed on this page following publication (e.g. considering the embargo period). BG also suggested to leave them on the page, making a progressive drop down list.
- A link to the preview page will be added for each paper, as soon as the preview will be available.
- This will alleviate problems associated with delayed printing (i.e. especially when Special edition bulletins are prepared and the publication of articles accepted months before are postponed)
- This will also retain a faster submission – publication process

Archived manuscripts

- BG stressed the point about the need of reorganisation and digitalisation of all papers hosted on the EAFP-website, still the unique source on the web for those papers. Many old papers are still in low quality, and even contain scanned images from printed pages. The name of each file is not consistent, thus file/papers traceability or archiving is not easy.
- The coding for articles needs to be formulated in a systematic way which is easy to follow and access. SM and BG will find a unique code to rename all papers on the archive once more info about DOI will be available.
- For updated archiving the previous full manuscripts of 2 years previously should be released. BG asked SM to give precise instructions to CEFAS editorial group to provide the full version of the >2 years-old Bulletin, contextually with each new issue of the Bulletin. Preview of each newly published paper must also be provided at the time each new issue is published.

- BG gave instructions to SM about the use of a Google Drive shared folder (with access also granted to the CEFAS editorial support) for getting old and new files to be uploaded into the website.
- SM will coordinate with Dave Smith (CEFAS) in order to arrange direct communication with BG when new articles are published/accepted.

Best EAFP bulletin picture competition

- The competition will include a preliminary selection of images published into the EAFP Bulletin between 2011 and 2015 (From Issue 31(1) to 35(6)).
- The competition will be advertised on the EAFP-Facebook and with a designed post on the EAFP website.
- The competition could be advertised in the upcoming EAFP bulletin and newsletter.
- No additional information will be provided for the pictures – no labels and only a scale bar where applicable.
- Pictures will be shown in 5 album groups of 7 pictures each, showing each group for only 1 week on the EAFP-Facebook. Pictures will be randomly grouped between those 35 from the preliminary choices carried out by Ivona.
- Each picture will have a link to the original article from which they came, so that anyone interested can read further – and even find out what the image actually is
 - This will hopefully encourage increased awareness and viewership of the bulletin and the archives available
 - This will hopefully also promote the updated links to archived bulletin articles
 - This will increase the interest for the EAFP Bulletin, the EAFP-Facebook, the website and thus for the EAFP in general.
- The images receiving more “Likes” from each week will go into a final round. 5 finalist images will be presented for a further week on the EAFP-Facebook. The winner will be the image getting the highest number of “Likes”. Currently we are trying, upon email enquiry to the Authors or previous Bulletin Editors, to obtain pictures at the higher resolution possible for uploading onto each EAFP-Facebook album.
- SM will contact authors of the candidate pictures, informing them of the competition, to try and obtain the best quality pictures possible
- The EAFP watermark will be added to all images to further reduce the possibility of any improper use of them.
- The prize for the winner has yet to be decided by the council. (BG suggested possibly free registration to the author of the winning image, or to 1 author of the paper source of the image, for the next conference in Belfast, when winner could be announced together with other prizes during the gala dinner).

Collaboration with 5m publishing group

- Both SM and BG have been in contact with Nigel Balmouth from 5m group, discussing about potential ways of collaboration.
- SM referred to BG that the EAFP president, and the Council, is defining the terms of this collaboration.
- SM recently informed Nigel Balmouth that the EAFP would not like to be included on the Fish site webpage at the current time but were positive about the Book series, as long as this did not incur a business model from the EAFP, which is a non-profit organisation
- It was agreed that written collaborative contracts should be avoided with this or with any other publishing group or websites.