

EAFP Council meeting
Aberdeen, Scotland, 16 October 2010

MINUTES

Attendants: Steve Feist (President), David Bruno (Vice president), José Garcia (Meetings secretary), Roy Palmer (Publications officer), Sven Bergmann (Treasurer), Lone Madsen (General secretary)

The EAFP council met at the Jury's inn Hotel in Aberdeen, Scotland, 16 October 2010. The president chaired the meeting. The minutes of the council meeting held on 10 April 2010 were approved.

AGENDA

- 1) Previous action points
- 2) Meetings secretary
 - a) 2011 conference updates
 - b) 2011 conference workshops (e.g. epidemiology)
- 3) Treasurer
 - a) Fees 2011
- 4) Publications officer
 - a) Changes to the appearance and format of the Bulletin and EAFP logo
 - b) Printing arrangements for the bulletin
 - c) Reduction in printed numbers of the EAFP bulletin (match membership)
- 5) General secretary
 - a) Strategy for increasing membership
 - b) Circular/flyer on the EAFP
 - c) Free issues of the EAFP bulletin – revision of current list
- 6) Vice president
 - a) Electronic fee payment
 - b) Bulletin pdf's for the website
 - c) Future website development
- 7) Sustaining members and their "advantages" as EAFP members: e.g. advert in the EAFP Bulletin?
- 8) Next council meeting – venue and dates

1) Previous action points

Actions outstanding from the minutes of the council meeting in April:

- The General secretary will be contacting branch officers in November regarding membership fee payment for 2011, and will in that letter request reasons for possible membership resignations.
- The President will draft a letter regarding sustaining membership within the next month.
- Nearly all old issues (older than 5 years) of the EAFP Bulletin are now available on the EAFP website. The last ones missing (all 1993 issues as well as issue 6 from vol 25 and issues 5 and 6 from vol 26) will be turned into pdf's and placed on the website before the end of this year.

All other actions were completed.

2) Meetings secretary

The contract received from the head of the local organising committee (the 2011 EAFP conference) in Split, Croatia just before the council meeting was discussed. The meetings secretary is to contact the local organizer with questions and suggestions for amendments.

Action: The Meetings secretary to contact the local organiser within the next week regarding the contract.

The following timetable for announcements for the Split conference were agreed:

First announcement: Web: September 2010
 Bulletin: October 2010

Second announcement: Web: January-February 2011
 Bulletin: February 2011

Deadlines (for the meetings secretary to decide and change if needed)

Abstract submission by 15 April

Early registration by 30 June

Meetings secretary proposed several provisional topics as well as workshops for the Split conference.

Action: Email all members regarding dates for the next conference. The President will take on this task (co-working with the EAFP administration at Cefas).

Possibilities for the conference to be promoted on websites such as the Fisheries society, CRL websites, European Aquaculture society, OIE Collaborating Centre for aquatic animal health, Asian Fisheries Society, American Fisheries Society and others was discussed.

Action: All council members to compile a list of possible organisations and send to the Meetings secretary within the next month.

3) Treasurer:

The treasurer informed the Council that the new bank account in Germany is running well, and transactions are easily performed. The treasurer presented the current balance. It was decided that membership fees for next year will be the same as 2010. However, it was decided that this subject will be revisited at the next EAFP Council Meeting in April 2011.

Actions: The treasurer will prepare a summary of the EAFP's financial status. This will be available for members via the treasurer. The treasurer to close the last Norwegian account and to transfer the money to the German account. The treasurer to check up on the fee claimed by the Norwegian bank for transferring funds to the German bank account.

4) Publications officer:

The Publications officer provided figures concerning the EAFP Bulletin. Rejection rate for publishing in the Bulletin is around 40 % - the same for the last two years. It takes around 7 months to get a manuscript published in the bulletin.

Bulletin posting – Albion press posts UK directly – the rest is distributed via DHL (via different posting services).

Printing quotations: seems that Albion is much cheaper than the other approached company. Only a 5 % increase when it comes to printing in colour for Albion.

Bulletin format – a new format (pA4 – like DAO)

Paper 250 g cover and 100 g inside

Pending information on cost implications, the Council agreed to proceed with a new format and design for the EAFP Bulletin. This includes full colour printing and increased size of the Bulletin.

Action: To start printing the bulletin in colour from next year. The Publications officer to check out with the printers concerning costs of a new format, colour printing as well as new front cover of the Bulletin. It would be preferable to start this out by first issue of next year.

There has been a request from the German branch to have the newest bulletin issues on the website. It was decided that the request could be acknowledged by placing the newest issues of the bulletin on the message board (members only) on the website.

The printed numbers shall be reduced to 950 per issue in response to the current number of EAFP members 882.

5) General secretary:

The General secretary presented the current membership status. In total the EAFP has 882 members covering 746 regulars, 74 students, 41 libraries, 15 sustaining and 6 honorary members. The membership has dropped from 958 last year. It was stressed that council members as well as all other members need to take every opportunity to promote the activities and benefits of becoming a member of the EAFP.

The EAFP flyer had been updated and a pdf version had been forwarded to branch officers. The ISAAH 6 conference organizers had kindly added a printed EAFP flyer to every conference participant bags, which was very much appreciated. The current list of companies that get free issue of the Bulletin (for journal citation etc.) was reviewed.

Actions: The General secretary to contact branch officers for information on why existing members leave and new members join the association before next council meeting. The General secretary to contact branch officers regarding payment of fees for 2011 in November.

6) Vice president:

The Vice president provided an update on website usage. From a snapshot 47 % go straight to the EAFP – 35 % of these go straight to the bulletin archive. 6% go to the conference page (corresponds to 109 people during one week)._

Online payment of membership fees was discussed.

Action: The Vice president to contact the company to get more written information regarding the online fee payment system.

7)Sustaining members and their “advantages” as EAFP members:

Action: The President to draft a letter for sustaining members, both current and potential new sustaining members.

8) Next meeting and venue:

9 April 2011 Finland

October 2010
General Secretary